

North East London Metrology Partnership Manager

- Grade 8 £41,586-£45,576 pro rata (18hpw)



A vacancy has arisen for a motivated and enthusiastic individual to join our North East London Metrology Partnership (NELMP).

NELMP is made up of the London Boroughs of Havering, Barking and Dagenham, Waltham Forest, Newham and Redbridge to provide weights and measures functions on behalf of the partner authorities.

NELMP is based in Havering which is a busy outer London Borough where officers with a reputation for quality and innovation contribute to many cross-cutting Council wide agendas.

About the Job:

- Responsible for managing Metrology laboratories
- Provide testing/calibration services operating to a documented quality system
- Conduct verification tests and inspections of premises, checking weighing and measuring equipment, goods and services
- Day-to-day management of technical and support staff
- Undertake duties, in accordance with statutory requirements and the Service Standards required by NELMP Management Board
- Financial/resources responsibility for day-to-day management of budget
- Ensuring cost effectiveness
- Develop/Maintain potential for Income generation
- Working with external agencies/private sector
- Community Consultation
- ICT, MS Windows/Word/Excel/PowerPoint
- Financial planning/budgetary control
- Writing reports/correspondence/briefings, giving operational, technical/policy/strategic information
- Reporting to committees/forums/strategic groups and formal/informal meetings
- Business planning/performance management
- Implementation/maintenance of Best Value, Charter Mark or similar
- Cross-authority working
- Minimum 3 years post qualification experience, demonstrable achievements as TSO
- Lead officer in W&M functions

Qualifications:

- DCATS/DCA or equivalent
- DCATS/Diploma in Trading Standards or equivalent. (Including Qualification to act as Inspector of Weights and Measures)
- EFQM or ISO 9000 Assessor/Auditor certificate (or equivalent quality auditing training).
- Formal management qualification
- A degree or relevant academic or professional qualification

About You - Experiences should include:

- Successful record of achievement in day-to-day management of staff and resources
- Operational, legal (including court work) technical issues, policies/procedures relevant to this post.

Working conditions/circumstances

Based in Hornchurch but required to work off-site at retail/industrial premises including garages/weighbridges/factories. Available to work evenings and/or weekends.

For an informal discussion about the post, please contact Keith.bush@havering.gov.uk or Michelle.Hammond@havering.gov.uk

The closing date for applications is 5th June 2022. If interest in this job is high, we reserve the right to close the vacancy early.

Interview date to be confirmed.

Should you require any help or advice with your online application, please contact the Recruitment Helpdesk on tel: 01708 432770

For further information or to apply online visit [Havering Jobs](#)