

# Intro to Unit 3 Trading Standards Law Part 1

## UNIT DESCRIPTION

This unit will provide you with the knowledge of core consumer protection legislation and processes which ensure a fair-trading environment within the UK.

You will gain an understanding of the criminal and civil legislative mechanisms and the powers to enforce them. In addition, you will also learn the procedural framework for investigation and evidence gathering.

## WHAT TO EXPECT

Courses are offered each year for this and all Units. You will be taught in line with the unit learning outcomes. It is also expected that you will undertake your own learning, by ensuring you are familiar with all areas shown in the unit syllabi.

CPCF courses will use different learning delivery methods. You will have two classroom-based days with the trainer. Access to an on-line portal that provides you with on-going detailed course notes, inter block assessments plus remote sessions, with the trainer and other trainees.

In addition to this, the trainer may choose to provide, via the on-line portal, videos or other learning materials, as they deem necessary; these additional learning materials will be provided throughout the duration of the course.

You are expected to complete all assessments/assignments, as notified to you, by your trainer. You will upload them for marking, by the designated deadline.

**Written exam:** You will register for Stage 1 and complete the associated 2 hour written exam and demonstrate the knowledge requirements for this subject.

**Coursework:** Report: The 2000-word report will be submitted on-line using the system provided by CTSI. You may not take the written examination unless this piece of coursework is submitted.

## UNIT INFO

### Assessment types:

Written exam (2 hours)  
Report (2,000 words)

### Coursework Deadline:

1 March

### [Resources information:](#)

Coursework questions  
Previous examination papers  
Guidance information

### Unit designated learning hours:

135 hours (delivered by both training and self-learning hours)

### Qualifications Team info:

Available Mondays to Fridays.  
9am to 4pm

### Team members

Alex Jones - Admin Assistant  
Jackie Fisher - Team Executive  
Marianne Rickwood - Coordinator  
Rebecca Taylor - Coordinator

Telephone: 01268 582242  
Email: [qualifications@tsi.org.uk](mailto:qualifications@tsi.org.uk)

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## CLASSIFICATION OF MARKS

All examinations are marked out of 100% and with a pass mark of 40%.

On passing an examination/coursework you will be graded with the following classifications: Distinction, Merit and Pass.

All effort should be made to gain the highest mark possible throughout the examining process.

| Classification | Marks   |
|----------------|---------|
| Distinction    | 70-100% |
| Merit          | 60-69%  |
| Pass           | 40-59%  |
| Fails          | 0-39%   |

## CPCF REGULATIONS AND POLICIES

All forms of assessment fall within strict regulations and you must ensure you understand and adhere to all regulation requirements.

The regulations that cover all aspects of the CPCF qualifications can be found on our website:

<https://www.tradingstandards.uk/practitioners/training-development/qualifications-resources#stage1info>

Please ensure you are familiar with all aspects within the regulations, taking particular notice of any area relating to examinations, coursework and deadlines.

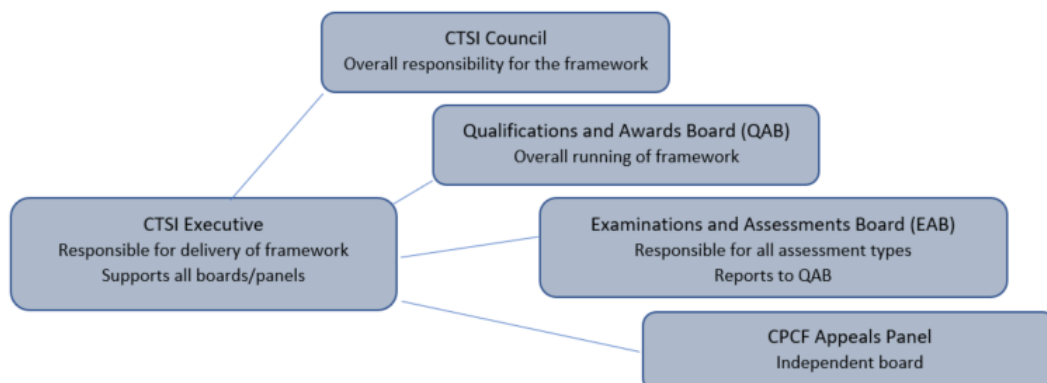
CTSI will publish announcements surrounding the CPCF qualification from time to time. These are found here:

<https://www.tradingstandards.uk/practitioners/training-development/qualifications-resources#announcementsupdates>

It is important that you are aware of any notifications provided by CTSI throughout the year to ensure you are meeting any/all requirements that the Executive or the Qualifications and Awards Board have put out.

## GOVERNANCE

For more detailed information on the governance of the CPCF, you will find this within the regulations. Below outlines the governance structure approved by CTSI Council.



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### UNIT SYLLABI

NOTE: The legislation outlined in this syllabus is not an exhaustive list. Candidates will be required to answer questions in accordance with this syllabus.

The examiners may expect candidates to show knowledge of legislation which is in existence but not in force, (ie Acts which have not finally been enacted, or Regulations which have not reached their commencement date) if it is directly and significantly relevant to the subject-matter of the examination

### Learning Outcomes:

At the end of this module, the student will be able to:

- Identify and understand the key UK consumer protection legislation that regulates the fair-trading environment.
- Explain due diligence and case law which has assisted with interpretation of the concept.
- Understand the legislation which governs the activities of an investigation, both civil and criminal.
- Understand the controls on disclosure of information when conducting an investigation.

### Indicative areas of study

The range, extent and limitations of enforcement powers; statutory defences and relevant case law.

The legislative requirements and associated guidance which govern the conduct of an investigation into common fair-trading breaches.

The following terms have been used to indicate the level of knowledge required in each element;

**Detailed:** To an in-depth level, and with a fine degree of distinction between the various concepts

**Working:** The ability to apply the areas of knowledge to a trading standards environment

**Basic:** Having an awareness of relevant legislation, organisations and concepts

Assessments will reflect the requisite level of knowledge in each given area of the syllabus.

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### Syllabus

#### Detailed knowledge of:

- Consumer Protection from Unfair Trading Regulations 2008.
- The Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013.
- The concept of due diligence as applied to the fair-trading environment.
- Powers under Consumer Rights Act 2015 (Schedule 5).

#### Working knowledge of:

- Price Marking Order 2004.
- CTSI Pricing Practices Guidance.
- Business Protection from Misleading Marketing Regulations 2008.
- Enterprise Act 2002, Parts 8 and 9.
- Police and Criminal Evidence Act 1984 and the relevant codes and equivalent rules in Scotland.
- Regulation of Investigatory Powers Act 2000, the Regulation of Investigatory Powers (Scotland) Act 2000, the Investigatory Powers Act 2016 and the Protection of Freedoms Act 2012, including obtaining judicial approval.
- The rules relating to the laws of evidence and procedure which are relevant to the investigation of regulatory offences and breaches.
- Unused material and disclosure requirements (in particular the Criminal Procedure and Investigations Act 1996).

#### Basic knowledge of:

- The application of the relevant provisions of the Data Protection Act 2018 and General Data Protection Regulation 2016 with regard to the disclosure of information.
- Trade Marks Act 1994.
- Copyright, Designs and Patents Act 1988.
- Animal Health Act 1981 and legislation relating to animal health and welfare.
- Underage sales, and legislation associated with this.
- Issues relating to property sale and rental.
- Secondary ticketing.