F:\Education and Training\CPCF\Website and Communications and Announcements\August update 2023

# Final Check List

Before handing in your project, you should ensure that you have fulfilled each of the requirements by ticking off the boxes in the following check list.

Is the length of your project no more than 8,000 words? (+/- 10%)

Have you ensured that you have avoided plagiarism?

Have you done a spell check all through the text?

Have you proof-read a printed copy of the text?

Have you included a title page, which has a precise word count?

Have you included an abstract?

Have you included the contents pages?

Does your project have an introduction?

Has it also got a conclusion?

Have I referenced in a consistently?

Have you included references?