

## Q&A Session – 29 September 2023

**What role, if any, is seen for CTSI Lead Officers, as subject matter experts, being involved with the shaping of training, development and qualification?**

All lead officers have been involved with shaping the qualification.

**If answer to 1 above is none, how will subject matter expertise be intrinsic to the training and qualification process to ensure that the stated objective "the profession is at the heart of the qualification" is met?**

We reach out to our lead officers as part of our framework and CPPD short courses offered

**Have Lead Officers been directly consulted about proposals for qualification and training related to their respective areas?**

Yes, our lead officers are members and are engaged at regular intervals, some of our lead officers are also our QF examiners and are an imperative part of the framework delivery

**Is there a time limit for evidence to be used in the portfolio?**

All evidence should be two years old or less, however, your assessor can allow slightly older evidence but will need to prove that you are up to date on any latest changes to policy, procedure etc and they can do this by completing a question and answers session with you.

- [Portfolio Guidance](#)

More Information available: [Qualification Resources](#)