

TRADING STANDARDS

Lead Trading Standards Officer

Permanent Contract | 37 hours per week | £41,173 to £45,442 per annum (Scale K) | Norwich

Are you a qualified Trading Standards Officer looking for a new challenge, the next step in your career, a change of scenery, or all three? Do you share our ambition of a fair, safe, and legal marketplace for Norfolk that supports and benefits local business and communities? If so, the Trading Standards Managers here at Norfolk County Council would love to speak with you about opportunities in our talented team.

We have a proven track record on delivering:

- Comprehensive market surveillance and sampling programmes across the full range of Trading Standards disciplines, covering animal health and welfare, environmental protection, fair trading, feed, food, metrology, product safety, and safety of sports grounds.
- Our innovative intelligence-led approach to tackle the most detrimental traders and trade sectors – achieving over 98% success in bringing traders into compliance.
- Well-resourced and successful investigations, supported by our in-house prosecution and intelligence functions. Recent successful prosecutions cover animal health and welfare, illegal tobacco, unroadworthy cars and rogue builders.
- A far-reaching community protection programme, including our Norfolk Against Scams Partnership, “Trusted Trader” trader assurance scheme and No Cold Calling Zones.

But we’re not resting on our laurels, we’re always looking forward, and as a result we’re looking for experienced Trading Standards Officers to join us.

As a Lead/Trading Standards Officer within the team, your role will be varied, challenging, and (we hope) fulfilling. Norfolk is a unique county, with a blend of urban and rural locations, and a diverse range of businesses and industries. Our physical environment is something special, a county where you will be surrounded by a distinctive blend of beaches, broads, countryside, and culture, which we think is hard to beat! It’s an environment where no two days are the same, and there’s always something new to learn. You’d have a talented and experienced team around you, plus a structured career path and an excellent learning and development programme.

We currently have ten trainees who will soon be embarking on year 2 of the new Level 6 Trading Standards Professional apprenticeship. They are studious and enthusiastic, and we are looking for officers who are keen to share their experience and expertise to support them during their qualification journey and beyond.

With the hybrid working model offered here at Norfolk County Council you will benefit from the best of both worlds:

- Access to modern and well-resourced office and collaborative spaces, and
- First class provision of IT, software, and other equipment to enable effective homeworking.

So, if you fancy less commuting and more flexibility to help with the balance of life but still value face-to-face contact with your team then Norfolk’s the place for you. Our main offices are at County Hall in Norwich and Priory House in King’s Lynn, and you would have the option of being based, under our hybrid working model, at either site.

Whether you’re newly qualified or an experienced Trading Standards Officer, whether you want to specialise in a particular area, or you’re more interested in a generalist role, we’d be keen to hear from you and tell you more about what a career here might look like.

To be considered for the role you’ll need to hold a professional Trading Standards qualification (Trading Standards Practitioner Certificate/Diploma or equivalent antecedents). In addition, you’ll need first class organisation and communication skills, and the ability to engage with people from all walks of life, and to drive positive outcomes. You’ll need perseverance, patience, attention to detail and the ability to think on your feet and use your judgement. And you’ll have a positive and proactive approach, and a willingness both to learn new things and to help others.

We know we’re asking a lot, but in return we think we have a lot to offer. If you’re still reading, and you think you have what it takes, then we would love to hear from you.

Whilst our Lead Trading Standards Officer vacancies are full time posts (37 hours a week) we would welcome applications from candidates proposing part time and/or flexible working arrangements.

The Council is one of the region’s largest employers and as one of its employees you’ll have access to a range of benefits and rewards.

For an informal discussion about the posts, please contact Duncan Carter, Food & Farming Manager (01603 222613), Jon Peddle, Safety & Fair Trading Manager (01603 224380) or Alice Barnes, Business & Community Support Manager (01603 222749).

We want our people to be inspired and motivated to work well together, make the most of our workspaces, enjoy a healthy work-life balance, and deliver excellent services to Norfolk and its people. Flexibility is built into the way we work, with hybrid working a key feature for many roles. Our technology platform and equipment are first class, enabling you to connect and collaborate remotely. We ask that you have in place good Broadband connectivity.

Already a Norfolk County Council employee? See and apply for all internal and external vacancies via myOracle using your @norfolk.gov.uk or @nccal.ac.uk email address.

Before you apply please see the full job description and person specification in the below link – this will help you to shape your application to demonstrate how you meet the criteria for the role.

https://careers.norfolk.gov.uk/#en/sites/CX_1/job/4424

Closing date: 31 January 2024

Interview date: TBC



Norfolk County Council

Norfolk County Council is an inclusive employer committed to creating a diverse flexible workforce. We welcome all applications with a strong public service ethos to improve the lives of the people of Norfolk.