

Assistant Enforcement Officer – Trading Standards

Location: London

Schedule: Full-Time – Permanent

Salary Range: : £32,700 - £36,423

Reference number: SC06175

Standard DBS check is required

The Role:

This is a great opportunity for anyone who is passionate about consumer protection and is seeking to pursue a career as a trading standards professional.

As an assistant enforcement officer, you will be working within the Council's trading standards team. Trading standards enforce laws that protect consumers and good businesses. This includes tackling counterfeit and unsafe goods and making sure businesses trade fairly within legal requirements.

You will provide support to enforcement teams within our regulatory services division and will need to undertake professional learning and development to become a qualified trading standards professional.

You will be assisting with business compliance inspections, age restricted product test purchasing, investigating breaches of trading standards legislation and dealing with complaints. You will also be carrying out data inputting along with a wide range of support and enforcement activities across the service.

The role is based at our corporate headquarters in Tooley Street, London SE1.

About Southwark:

We are the largest local authority social landlord in London, managing 55,000 homes lived in by 40% of Southwark's residents. We are home to over 18,300 businesses including iconic London venues and social enterprises and we have a young, diverse and growing population.

At Southwark we are committed to making our borough just and fair and are taking positive action to tackle inequalities. Our residents and communities are our greatest asset and the passion we have for Southwark is shared by millions of Londoners who enjoy our outstanding cultural offer, use our hospitals and attend our universities. Our refreshed borough plan and focus on Southwark Stands Together, (which is our work with Southwark's communities and the council's staff to tackle racism, injustice and inequality) underpins all that we do.

About You

Analytical and investigative thinking along with the ability to identify and apply practical solutions to problems will be key to your success.

You will be able to demonstrate an understanding of the need for regulatory services, such as trading standards, and have an awareness of the criminal law and the legal and human rights safeguards that impact on enforcement activities.

You will have a good attention to detail as well as the ability to communicate confidently with a diverse range of businesses and consumers. You must be able to behave sensitively around others and maintain confidentiality where needed.

Guaranteed Interview Scheme:

As part of our commitment to inclusion, we offer guaranteed interviews for specific groups of people. To qualify, you'll need to meet the minimum requirements for the role, and identify with one of the below criteria:

- Members of the Armed Forces and veterans
- Are currently in care, or have previously been in care
- If you consider yourself to be disabled or if you have a long-term health condition

We are an organisation who is passionate about our people and understands that richness of diversity is a requirement to provide the best possible services to our communities. This is demonstrated through our council-wide ambitious commitment to tackle racial inequality in our communities and workforce through our Southwark Stands Together initiative. We particularly welcome applications from members of the black, Asian and ethnic minority communities to increase representation at senior management level in the Council.

Attachments

- [Please Click Here For the Job Description and Person Specification](#)
- Apply link: <https://jobs.southwark.gov.uk/jobs/assistant-enforcement-officer-trading-standards-sc06175>

Closing date: 22 December 2023.

Interview date: 18 January 2024.

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