

## CTSI Professional Qualification in Tobacco, Nicotine and Vaping Qualification

### Qualification Description

This CTSI Professional Qualification in Tobacco, Nicotine, and Vaping Regulation competency is suitable for candidates across England, Scotland and Wales and will provide you with the knowledge and key understanding of the application of tobacco, nicotine, and vaping law, enforced by regulatory bodies across the UK.

You will learn about the legal requirements in relation to tobacco, nicotine, and vaping regulatory framework and the relationship between public health, nicotine, duty and waste requirements.

### What to Expect

The course will be taught in line with the learning outcomes. It is also expected that you will undertake your own learning; by ensuring you are familiar with all areas shown in the course syllabi which covers all three nations.

The course will include input from several trainer experts in their fields using different delivery methods. There will be a total of four classroom-based days with trainers from relevant agencies delivering online tuition. In addition to this, there will be access to an on-line portal that provides you with on-going detailed course notes and inter block assessments, with the trainer and other trainees. The distance learning materials must be completed prior to the contact days with the trainers.

Additionally, the trainers may choose to provide, via the on-line portal, videos or other learning materials, as they deem necessary; these additional learning materials will be provided throughout the duration of the course.

You are expected to complete all assessments/assignments, as notified to you, by your trainer. You will upload them for marking, by the designated deadlines.

In order to gain the qualification, not only is it expected that you will attend the virtual classroom training, but you will also complete the following:

**Multiple-Choice Exam:** You will register for and complete the associated on-line multiple-choice exam and demonstrate the knowledge requirements for this subject with 30 questions to be answered within 1 hour. Please note you will only receive a 'pass' or 'fail' and no mark will be given.

**Oral exam:** This exam supports the on-line examination. You will sit the Oral assessment the following week of your contact days. You will answer specific questions asked by the examiner. Answers will be marked against set criteria. You may not take the Oral examination until you have completed the contact days and the multi-choice online assessment.

**3000 Word Case Study:** You will complete a 3000-word case study to demonstrate the skills requirement for this subject.

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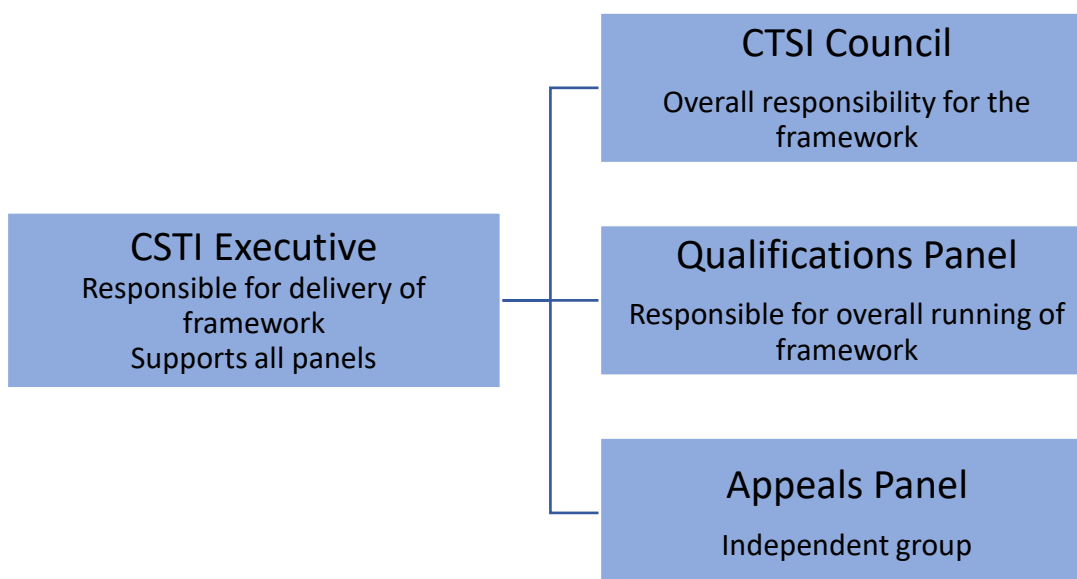
## Classification of Marks

All examinations are marked out of 100% and with a pass mark of 60% across all areas.

All effort should be made to gain the highest mark possible throughout the examination process.

## Governance

For more detailed information on the governance of the QF, you will find this within the regulations. Below outlines the governance structure approved by CTSI Council.



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## Unit Syllabi

NOTE: The examiners may expect candidates to show knowledge of legislation, which is in existence but not in force, (i.e. Acts which have not finally been enacted, or Regulations which have not reached their commencement date) if it is directly and significantly relevant to the subject-matter of the examination. The unit will recognise the devolved nature of animal health and welfare legislation.

### Learning Outcomes:

The competence for tobacco, nicotine, and vaping qualification, is the demonstration of knowledge and understanding of:

- The key legislation relating to tobacco, nicotine, and vaping applicable in England and any differences in Wales and Scotland, and how to apply it.
- The roles of all regulatory bodies, including central Government agencies, alongside Local Authorities in the delivery of tobacco, nicotine, and vaping regulation.
- The framework of legislation designed to protect consumers and its application for the wider protection of public health.
- The legislation and notification requirements in relation to the MHRA and Office for Health Improvement and Disparities
- Recognition of characteristics and features to consider in relation to tobacco, nicotine, and vaping.
- The legislation relating to Single-Use Vaping Products.
- An awareness of the tobacco, nicotine, and vaping regulations
- Awareness of the Vaping Expert Panel in providing advice and guidance to Trading Standards professionals.
- An understanding of future primary and secondary legislation on tobacco, nicotine, and vaping products.
- An understanding of the statutory obligations and code of practice requirements for securing best evidence in tobacco, nicotine, and vaping investigations.

### Indicative areas of study

The following terms have been used to indicate the level of knowledge required in each element:

**Detailed:** To an in-depth level, and with a fine degree of distinction between concepts

**Working:** With the ability to apply the learning to situations to resolve problems

**Basic:** Having an awareness of the organisations and concepts

Assessments will reflect the requisite level of knowledge in each given area of the syllabus.

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## Syllabus

### Detailed knowledge of:

- The range, function and extent of legal controls which relate to tobacco, nicotine, and vaping.
- The legislation regulating tobacco, nicotine, and vaping and an understanding of the future direction of proposed legislation, including the Tobacco and Related Products Regulations 2016 (TRPRs).
- Local Authorities' role in ensuring compliance of tobacco, nicotine, and vaping products on the market with reference to all applicable legislation including the Tobacco and Related Product Regulations 2016, the Standardised Packaging of Tobacco Products 2015 and all others
- A detailed knowledge of underage sales regulations as they apply to Tobacco, Nicotine and Vaping products

### A working knowledge of:

- The Medicines and Healthcare products Regulatory Agency's (MHRA) and Office for Health Improvement and Disparities role in publishing notifications.
- The role of central and local government regulators which are concerned with the regulation of tobacco, nicotine, and vaping will be explored. This will include:
  - The role of Department of Environment and Rural Affairs (Defra) in relation to the ban on Single-Use Vapes under the Environmental Protection (Single-use Vapes) (England) Regulations 2024.
  - The role of the Vaping Expert Panel in providing advice and guidance for Trading Standards professionals on compliance on new and emerging e-Cigarette products.

### A Basic knowledge of:

- The Advertising Standards Authority's (ASA/CAP) role in regulating advertisements for tobacco, nicotine, and vaping under the TRPRs.
- The Health and Safety Executive's role in regulating manufacturers, under the Classification, Labelling and Packaging of Chemicals (Amendments to Secondary Legislation) Regulations 2015.
- The role of His Majesty's Inspectorate of Revenue and Customs (HMRC) in relation to the Tobacco Products and Vaping Products Duty regimes.
- The role of the Office of Product Safety and Standards (OPSS) in relation to the recycling and disposal requirements in relation to e-Cigarettes under the Waste Electrical and Electronic Equipment Regulations 2013.
- Knowledge of current national project in place in relation to Tobacco, Nicotine, and Vaping products.

### Skills based competencies:

- Practical enforcement skills relating to product examination, commissioning testing and other expert opinions.
- Use data to support decision making about the tobacco and vape products duty regimes.
- Examination of report documents, and decision making about a product's likely compliance.