

Unit 1: Regulatory Environment & Enforcement

2026 Coursework

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| Coursework Medium: | Reflective Statement |
| Word Limit: | 2000 word (+/- 10% allowance) |
| Submission date: | As required for cycle |

The following outlines specific information provided to the candidate on how for each area shown below, the weighting of marks will be allocated.

Marking Guidelines:

| | |
|----------------------------|-----|
| Structure and reliability: | 10% |
| Knowledge: | 30% |
| Reflection: | 55% |
| Research and referencing: | 5% |

The marking guidelines above provide you with an overview of the emphasis on what is important for the submission of your coursework. At the end of this document is the specific assessment criteria being applied to your submission. Ensure you have read through all areas within this document to help you fully understand what it is you have been asked.

For guidance, refer to the [Stage 1 Coursework guidance](#). Select the Stage 1 info tab.

Below indicates the specific learning outcomes and areas of the syllabus you will be assessed against as part of your submission piece.

Learning Outcomes:

| | |
|--|---|
| Understand the basic elements of a contract and how contracts for goods, services and digital content are formed and common law and legislative remedies | ✓ |
| Identify and explain the legal consumer protection framework | ✓ |
| Explain the UK Court System and its use in the consumer protection environment | ✓ |

Question

Use an example from your work where you have advised, or are likely to advise, a business on fair trading civil and/or criminal law. Using your chosen example and how it developed, write a reflective statement which must include:

- How contract and fair-trading law applies to the scenario
- Which parts of the consumer protection framework might be relevant and appropriate as the work develops
- Which Courts may be appropriate if any legal action was to be taken, and who would take such action.

You should reflect upon what went well and why, areas for improvement, what you would do differently, and identify any training and/or resources you used. Your reflective statement should address the below assessment criteria.

Assessment Criteria:

| Skill | Abilities to show | % of marks |
|--|--|------------|
| Knowledge | Use of relevant contract and fair-trading law Identification of relevant parts of the consumer protection framework Identification of appropriate Courts and relevant parties | 30 |
| Understand the business you work with | Have you engaged constructively with the business? Have you identified and applied the provisions of statutory codes to engage effectively with the business? | 10 |
| Choose appropriate interventions | Have you made appropriate and proportionate intervention choices to have the greatest impact on supporting compliance? Have you identified and worked effectively with other relevant organisations and colleagues? | 20 |
| Evaluate | How have you monitored and reported on your performance? Have you evaluated your activities in relation to your regulatory objectives and your organisations strategic priorities? | 25 |
| Structure and reliability of your reflective statement | Have you produced a well presented and logical statement? Does your report contain a balanced reflection of your work? | 10 |
| Research and referencing | Have you included accurate research and used an appropriate referencing system? | 5 |

Use of attachments

Please attach any documents that are relevant to the work that you undertook and that you are reflecting upon in this Report. These will not be included in the word count of your Report, and the supporting document will not be recognised within the marking system.

GDPR and compliance process

You may provide supporting documents with your submission, where appropriate. For example, a prosecution report.

Submissions with supporting documentation will only be accepted where any information that falls within GDPR is:

- anonymised; or
- if necessary, replaced with Person A / Company A etc.

For any submission that includes information that falls within GDPR regulations, the above process must be followed. Where an individual can be identified either directly or indirectly from that data held this data must be anonymised. Where a submission contains information that falls within GDPR, it will be rejected, and you may be withdrawn from the examinations.

If the information is within the public domain, this is unnecessary.

Please ensure that you do not identify, by name, businesses or individuals involved, in line with your responsibilities under data protection and trading standards legislation.

Coursework submission

Coursework submission guidance can be found on the CTSI website under the ['Coursework – SharePoint Guide'](#). This outlines the process of submission of coursework for all of Stage 1.