

Senior/Trading Standards Officer

Job reference: HCC/1724/694 • **Salary:** £38,220 - £53,460 (Dependent on skills and experience. Pay award pending.)
Hours: 37 per week (Part time applications will be considered.) • **Contract type:** Permanent
Location: Stevenage with travel across the county required. Hybrid working opportunities available

About the team

Hertfordshire is a vibrant county with over 1.2 million residents and around 100,000 businesses, including many major UK companies. The area offers a mix of picturesque villages, historic market towns and thriving urban centres such as Watford, St Albans and Stevenage, all supported by excellent transport links.

About the role

We are seeking a qualified Trading Standards professional to join one of our business advice, compliance or investigations teams. The work is varied and meaningful, protecting consumers and supporting businesses across the full range of Trading Standards functions, including:

- Risk-based inspections and market surveillance, utilising intelligence to target sectors, products and services where intervention will have the greatest impact.
- Complaint investigation, prioritising achieving compliance and positive outcomes for our residents.
- High profile and complex criminal investigations, with scope to develop innovative solutions with strong professional support, including inhouse legal services, a financial investigator and an intelligence officer.
- Regulatory advice and support to businesses, from small start-ups to large national enterprises via Primary Authority partnerships.

The Senior position will be expected to undertake a greater level of responsibility, lead on more complex issues and act as a mentor to colleagues, including apprentices.

Work-life balance is important to us, so we offer a hybrid working model that provides flexibility around fieldwork commitments. We are committed to the development of our staff, offering a continuous professional development scheme alongside access to training and other learning opportunities.

About you

We welcome applications from qualified officers at different stages of their career, from those in the early years of practice to experienced professionals. You will demonstrate professionalism, enthusiasm and a proactive approach, with the ability to work effectively both independently and as part of a team.

You will have:

- A recognised Trading Standards qualification.
- A proactive and organised approach to work.
- Strong teamwork skills.
- Full UK driving licence and access to own car.
- Excellent communication skills.
- Ability to manage workload effectively.
- Ability to work independently when required.
- Use of an HCC vehicle is required on occasion

For an informal discussion about the role, please contact **Simon Brindley** on 01707 292581 or **Richard Lewis** on 01707 292418.

We welcome applications from candidates who currently reside in the UK with established proof of right to work documentation. **We are not able to offer sponsorship at this time for this role.**

This job role is Level 10 (Officer) or Level 12 (Senior Officer). Please locate the job profile on our website.

How to apply

Please scan the QR code to apply. As part of your application, please upload your most recent CV. Ensure your CV is up to date with your employment history (including any employment gaps), and including any training/qualifications. We encourage you to include examples of where you have demonstrated the requirements/criteria in the advert/job profile to allow the panel to fully recognise your skills and abilities. You will have the opportunity to include a short covering paragraph within your application to give us a little more information about your skills, knowledge, and experiences.

Additional information

Disability Confident

We are proud to be a Disability Confident employer and guarantee an interview to anyone disclosing a disability whose application meets the minimum criteria for the post.

Safeguarding

This role has been identified as requiring a Disclosure & Barring Service (DBS) check.

Driving required

You'll need to have the ability to drive and/or travel around Hertfordshire, either using your own mode of transport or a company car to travel to other locations.

English Fluency

The ability to converse at ease with members of the public and provide advice in accurate spoken English is essential for the post (for those whose language is a signed language the provision of a sign language interpreter who speaks English to the necessary standard of fluency will be required). Further information about the legal requirement can be found online.

Closing date: 6 June 2026.

Interview date: Week commencing 15 June.

<https://www.hertfordshire.gov.uk/home.aspx>
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