

Use of AI and CTSI qualifications - policy

In response to the increasing use of AI tools, CTSI has adopted the following policy for all written work and assessment types submitted within the Qualifications Framework and competency-based programmes. The purpose of this policy is to protect the integrity of CTSI assessments and ensure that all submitted work is authentic, independently produced, and assessed fairly.

Scope

This policy applies to all candidates undertaking assessments within the CTSI Qualifications Framework and competency-based programmes. It covers all coursework and written assessment evidence submitted for marking, including assignments, portfolios, reflective accounts, practical write-ups, and any other written work used to demonstrate competence or knowledge.

Definition of AI

For the purposes of this policy, AI tools include any software or platform that can generate, rewrite, summarise, paraphrase, or substantially improve written content in response to prompts or uploaded material. This includes tools used to create draft answers, rephrase coursework, produce reflective accounts, or otherwise generate content that is then submitted for assessment.

Use of AI

The use of AI is strictly prohibited in all coursework and in any other assessment type submitted within the Qualifications Framework and competency-based programmes.

Permitted and prohibited use

Candidates may use general learning resources, guidance materials, and approved support tools to help them understand programme content, but they must not use AI tools to generate, rewrite, paraphrase, or improve any work that is submitted for assessment. If a candidate is unsure whether a particular tool or type of support is permitted, they should seek advice from their tutor, assessor, or the Qualifications Team before using it.

Candidate responsibilities

All coursework must be the candidate's own work. The candidate is responsible for completing the coursework requirements and criteria independently, using the guidance provided. The candidate will not use AI tools during any assessment type.

Support and guidance

If a candidate is unsure whether a particular tool, resource, or method of working is acceptable, they should seek advice from their tutor, assessor, or the Qualifications Team before submitting their work. The Qualifications Team retains final responsibility for decisions on whether a particular tool or method of working is acceptable, to ensure consistency for all candidates.

Consequences of non-compliance

Breaches of these requirements may result in one or more of the following:

- a) The assessment may be voided.
- b) Results may be withheld.
- c) Misconduct procedures may be applied.

Please refer to CTSI's regulations on academic misconduct and integrity, particularly paragraph 4.4 of the [regulations](#). For other AI related policies, please refer to linked policy document AI and online assessments policy found on CTSI's [website](#).

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Policy owner: CTSI Qualifications Team.