

Dated: 15/9/2026

Portfolio verification requirements

Important: Portfolio verification requirements - October 2026 onwards

Please note the following requirements are for all portfolios submitted for verification.

Each portfolio must be sampled by the Verifier on at least three separate occasions, with a sampling report produced for each by the Verifier, before it can be signed off.

Candidates and assessors must allow sufficient time for the Verifier to complete the verification process ahead of the portfolio deadline sign-off point. Please plan submissions with this in mind.

Where a portfolio is notified late, the Verifier reserves the right to decline to verify it in time for the deadline.

Where a portfolio is submitted for verification with no prior involvement from the Verifier, **it will be rejected.**

If you have any questions about the verification process or timescales, please contact the Education and Training team.