



Consumer Codes Approval Scheme schedule of annual fees 1 April 2017

All fees shown below EXCLUDE VAT at the current prevailing rate. All fees are per each individual code of practice, even if the sponsor operates multiple codes of practice.

Annual Fees

CCAB calculates fees based upon the net relevant membership related income for each code of practice. That is the total fee charged, excluding VAT, collected from members or subscribers that is relevant to their membership or subscription to the code. It includes income generated through:

- Granting and maintaining approval to be a member/subscriber
- Monitoring, performance measurement and auditing of members/subscribers
- Provision of marketing materials related to the code for members/subscribers

It excludes:

- Income generated from training and professional development of members/subscribers
- Income generated through the supply of branded materials (save for those relating directly to the code), such as fascias, workwear, etc.
- Income generated through trading activity unconnected to the code of practice

Annual Fee

**2.5% of relevant membership
related income/subscriptions**

The annual fee is the amount payable for maintaining approval of the code of practice. It is payable quarterly in advance, unless some other arrangement has been agreed in writing with CCAB.

The annual fee is subject to a maximum contribution of **£25,250** per code

Or a minimum contribution of **£5,050** per code

There may be situations where the fee structure above may not be applicable, such as a code sponsor who does not collect a membership fee from members. In such instances, any potential code sponsor should contact us to discuss fees and charges on an individual basis.