

**TRADING STANDARDS INSTITUTE  
CONSUMER CODES APPROVAL BOARD CIC**

**ELEVENTH MEETING OF CONSUMER CODES APPROVAL BOARD**

Minutes of Meeting held on 21 July 2015

City of London, Walbrook Wharf, 78-83 Upper Thames Street, London, EC4R 3TD

Present: C. Crawley (Chair), S. Brooker, B. Hughes (via phone), R. Martin, L Livermore, V. Olowe.

In attendance: S. Langley, Paul Rochester, DECC (part)

<u>Minute</u>	<u>Comments/Decision</u>	<u>Action</u>
	The meeting commenced at 10:00.	
	The Chair welcomed everyone to the meeting.	
CCAB74	<b>Minutes of the meeting held on 19 May 2015</b>	
	The following amendments were made:	
	1 <sup>st</sup> sentence top of page 3. Statistician has 'endorsed' not 'approved' the monitoring.	
	Page 5- 'complain' not 'complaints' (6-7 lines down)	
	Page 6- PI's report – 'approaching CS for data gaps.' Clarification; 'in year 2' (drawn a line for the data gathered for 2015) delete reference to facts and figures in last paragraph.	
	Page 7 2 <sup>nd</sup> paragraph, last sentence. 'October' add in 2015.	
	There were no other matters arising.	
	Subject to the above amendments, the minutes of the meeting held on 19 May 2015 were agreed as a correct record.	

**For Decision**

CCAB76 **Home Insulation & Energy Systems Contractors Scheme (HIES)**

The Chair welcomed Paul Rochester from DECC.

The Chair reflected on the two years journey to the potential of multiple codes.

**Board resolved to:**

Approve for stage II

CCAB77 **Proposed Changes to Performance and Compliance Monitoring-  
Motor Codes [Service & Repair Code]**

The Board discussed the proposal and the changes to the monitoring proposals.

**The Board resolved to:**

Approve the changes to the monitoring arrangements for the Motor Codes Service & Repair Code.

CCAB78 **Revision of CCAS Application Fees**

**The Board Resolved to:**

Approve the changes to the application fees

CCAB79 **Additional Changes to The Furniture Ombudsman Code**

**The Board resolved to:**

Approve the changes and formally approve The Furniture Ombudsman Code for Stage I.

CCAB80 **Law Commission Consultation Paper on Prepayments**

SL

CCAB81 **Finance, Budget Review and Options Paper**

Roy Martin presented the 2015 budget to the Board.

The Board discussed the budget.

The Board thanked Roy for setting out the 2015 budget to the Board.

CCAB73 **Dates of next meetings**

The next meetings were confirmed as:

Tuesday 20 October 10.00am -2pm

The meeting closed at 11.45am

Signed

Date