

**TRADING STANDARDS INSTITUTE
CONSUMER CODES APPROVAL BOARD CIC**

EIGHTH MEETING OF CONSUMER CODES APPROVAL BOARD

Minutes of Meeting held on 10 December 2014 via conference call

Present: C. Crawley (Chair), L. Livermore, R. Martin, B. Hughes, T. Perchard,
V. Olowe

In attendance: S. Langley, C. Love

Apologies: S. Brooker

<u>Minute</u>	<u>Comments/Decision</u>	<u>Action</u>
	The meeting commenced at 10:00	
CCAB45	The Home Insulation & Energy System Code – Stage One Approval. Steve Brooker was unable to attend the meeting and submitted his comments to the Consumer Codes Approval Board via email. Christine Crawley presented Steve Brooker’s comments to the Board Members.	
CCAB46	The Board discussed The Home Insulation & Energy System Code for Stage One Approval. The Board resolved to: Approve Stage One for The Home Insulation & Energy System Code. The protocol on stage one publicity, remains as standard. The Board noted that HIES had reduced the discount in paragraph 35 from one third to 5% being the typical amount and 10% being the maximum.	
CCAB47	Update on MOU Sarah Langley gave an update on the MOU MCS meeting which was held on Monday 8 December in London. The MOU will be agreed early 2015.	

CCAB48 **Update on Consumer Codes Panel**

Sarah Langley gave a brief update on the Consumer Advisory Panel. The Panel are currently putting together guidelines that will set clear criteria for new applications for code approval. . The Consumer Codes Panel have no more comments for the Board on the HIES Stage one approval.

The meeting closed at 10:50

Signed

Date