

Transition into the CTSI Professional Competency Framework (CPCF)

Fees

These transition fees are for candidates with an existing qualification, such as CSCATS, DCATS or equivalent, that wish to transition into the CPCF using exemptions from a unit or individual element within a Stage.

Registration Fees – Each candidate must pay a registration fee. This fee will differ dependant on whether a candidate wishes to complete a single unit, or a whole stage to gain certification.

Registration fees	Member rate	Non- Member
Individual Unit registration fee*	£68 + VAT	£84 + VAT
Stage registration fee	£202 + VAT	£250 + VAT
Assessment of Prior learning for accredited qualification**	£267 + VAT	£363 + VAT
Assessment of Prior learning for non-accredited qualification++	£320+ VAT	£438 + VAT

Element Fees – These fees are for a candidate that has an individual element to complete from within a unit.

Fee per individual element	Member rate	Non- Member
Stage 1: Written Exam	£217 + VAT	£230 + VAT
Stage 1: Alternative Assessment	£257 + VAT	£273 + VAT
Stage 2: 2 hour written exam	£283 + VAT	£316 + VAT
Stage 2: 1.5-hour written exam	£217 + VAT	£230 + VAT
Stage 2: Portfolio (per subject)	£257 + VAT	£287 + VAT
Stage 2: Practical Exam	£275 + VAT	£303 + VAT
Stage 2: Oral Exam	£250 + VAT	£278 + VAT
Stage 2: Reflective statement	£257 + VAT	£290 + VAT
Stage 2: Professional Interview	£252 + VAT	£280 + VAT

Unit Fees – These fees are for an individual unit

Fee per individual Unit	Member rate	Non- Member
Unit 1: Regulatory Environment & Enforcement	£474 + VAT	£503 + VAT
Unit 2: Business & Consumer Legal Framework	£474 + VAT	£503 + VAT
Unit 3: Trading Standards Law Part 1	£474 + VAT	£503 + VAT
Unit 4: Weights & Measures	£1,574 + VAT	£1,754 + VAT
Unit 4: Option Food Standards	£724 + VAT	£795 + VAT
Unit 4: Option Feed	£724 + VAT	£795 + VAT
Unit 4: Option Product Safety	£474 + VAT	£503 + VAT
Unit 5: Investigations	£509 + VAT	£567 + VAT
Unit 6: Regulating Markets	£509 + VAT	£567 + VAT

Resit Fees – These fees are for an individual charge

Resit fees	Member rate	Non- Member
Stage 1: Written Exam	£217 + VAT	£230 + VAT
Stage 1: Alternative Assessment	£257 + VAT	£273 + VAT
Stage 2: 2 hour written exam	£283 + VAT	£316 + VAT
Stage 2: 1.5-hour written exam	£217 + VAT	£230 + VAT
Stage 2: Portfolio (per subject)	£257 + VAT	£287 + VAT
Stage 2: Practical Exam	£275 + VAT	£303 + VAT
Stage 2: Oral Exam	£250 + VAT	£278 + VAT
Stage 2: Reflective statement	£257 + VAT	£290 + VAT
Stage 2: Professional Interview	£252 + VAT	£280 + VAT

Exemption Fees – The exemption fees are charged per unit.

If a candidate did not complete their Core Skills Portfolio under the Trading Standards Qualification Framework (TSQF) but has completed the Legal Systems or Consumer Protection Environment written exams, the Law of Contract written exam and Fair Trading Criminal written exam, and does not wish to go onto Stage 2, they can choose to exit at this point to gain the Trading Standards Practitioner Certificate (TSPC) by paying the fee below.

Exemption Fees	Member rate	Non- Member
Exemption fee for an individual element or Unit	£78 + VAT	£128 + VAT
TSQF transition to CPCF Stage 1 to gain the TSPC***	£234 + VAT	£384 + VAT

Regulatory Compliance Officer (RCO) Fees – Please see the [website](#) for RCO process and application

Notes:

*For individuals who hold the DCATS award and are picking up bolt on / individual subjects.

** This includes any qualification that has been delivered by CTSI. (DCA, TSQF, DTS as well as Law Degrees). Submission price is for the first three subjects submitted through APL. £50 + VAT at CTSI member rate, and £93+VAT per subject thereafter. This also includes payment of exemptions granted.

++ Bond Solon applications are accepted under this fee structure, please read the Bond Solon guidance in the APL area.

*** The fee is only if a candidate wishes to exit the framework at this point and would like to be certificated.