

## Unit 1: Regulatory Environment & Enforcement

### May 2022 Coursework

Coursework Medium:	Reflective Statement
Word Limit:	2000 word (+/- 10% allowance)
Submission date:	1 March 2022

The following outlines specific information provided to the candidate on how for each area shown below, where the weighting on marks will be achieved.

#### Marking Guidelines:

Structure and reliability:	10%
Knowledge:	20%
Reflection:	65%
Research and referencing:	5%

The marking guidelines above provide you with an overview of the emphasis on what is important for the submission of your piece of coursework. At the end of this document is the specific assessment criteria being applied to your submission. Ensure you have read through all areas within this document to ensure you fully understand what it is you have been asked.

For guidance, refer to the [Stage 1 Coursework guidance](#). Select the Stage 1 info tab

Below indicates the specific learning outcomes and areas of the syllabus you will be assessed against as part of your submission piece

#### Learning Outcomes:

Understand the basic elements of a contract and how contracts for goods, services and digital content are formed and common law and legislative remedies	✓
Identify and explain the legal consumer protection framework	✓
Explain the UK Court System and its use in the consumer protection environment	✓

## Question

Use examples from your work where you have advised, or are likely to advise a business, or a consumer, on the fair trading civil or criminal law, which includes the fair-trading law within the Unit 3 syllabus. Use this work, and how it developed, to reflect on the following and, in particular, your use of the skills identified below:

- How contract and fair-trading law applies to the scenario
- Which parts of the consumer protection framework might be relevant and appropriate as the work develops?
- Which Courts may be appropriate if any legal action is taken, and by whom?

If you work outside of local authority trading standards, you may use an example of where you have advised your employer, another business or a consumer on fair trading law. You must still ensure your coursework meets the assessment criteria; this may require you to consider what a TS officer would have done in similar circumstances. As an example, you might need to reflect on how trading standards might have dealt with the issue taking account of their own enforcement polices and statutory codes.

## Assessment Criteria:

Skill	Abilities to show	% of marks
Knowledge	Use of relevant contract and fair-trading law Identification of relevant parts of consumer protection framework Identification of appropriate Courts	20
Understand the business you work with	Have you engaged constructively with the business? Have you taken account of the provisions of statutory codes in order to engage effectively with businesses?	10
Choose appropriate interventions	Have you made appropriate and proportionate intervention choices to have the greatest impact on supporting compliance? Have you worked effectively with other organisations, where that would be appropriate?	25
Evaluate	How have you monitored and reported on your activities and performance? Have you evaluated your activities in relation to your regulatory objectives and your organisations strategic priorities?	30
Structure and reliability of your reflective statement	Have you produced a well presented and logical statement? Does your report contain a balanced reflection of your work?	10
Research and referencing	Is any research that you have carried out accurate and any referencing, correct?	5

## Use of attachments

Please attach any documents that are relevant to the work that you undertook and that you are reflecting upon in this Report. These will not be included in the word count of your Report, and the supporting document will not be recognised within the marking system. This might include examples of letters that you have sent or records of your interactions with the business and/or consumer.

## GDPR and compliance process

You may provide supporting documents with your submission, where appropriate. For example, a prosecution report.

Submissions with supporting documentation will only be accepted where any information that falls within GDPR is:

- anonymised; or
- if necessary, replaced with Person A / Company A etc.

For any submission that includes information that falls within GDPR regulations, the above process must be followed. Where an individual can be identified either directly or indirectly from that data held this data must be anonymised. Where a submission contains information that falls within GDPR, it will be rejected and you may be withdrawn from the examinations.

If the information is within the public domain, this is unnecessary.

Please ensure that you do not identify, by name, businesses or individuals involved, in line with your responsibilities under data protection and trading standards legislation.

## Coursework submission

Coursework submission guidance can be found on the CTSI website under the ['Coursework – SharePoint Guide'](#). This outlines the process of submission of coursework for all of Stage 1.