



Chartered Trading
Standards Institute
qualifications

CPCF Stage 1 - Unit 3 Coursework Announcement

The QAB have been in discussion regarding the Stage 1 unit 3 coursework and have made the decision, that unit 3 coursework for investigations can be allocated flexibility as outlined below.

This will therefore mean that the following can be used:

- Desktop exercises based on an actual criminal investigation carried out by the organisation
- Online inspections of businesses, with the submission of the appropriate paperwork and report, considering what steps would be taken if this was a criminal investigation.
- COVID-19 Investigations and inspections can be included, once again considering what steps would have been taken if that had been conducted as a criminal investigation
- Online investigations can be included, once again considering what steps would have been taken if that had been conducted as a criminal investigation.
- Access to a laboratory (if one close by and accessible) to complete some testing with an observation report, and considering how a criminal investigation would have been conducted if a criminal offence had been revealed.

Candidates should be aware that the examiner will still apply the Assessment Criteria published for Unit 3 coursework and, therefore, candidates should address all the criteria in their coursework submission.

If a candidate has requested for an extension to September 2021 and feels they are able to submit satisfactory coursework for ratification using the above methods, candidates will have until June 1 2021 to submit their coursework in order to be ratified at the July examination board, along with the stage 1 written examination results.