**Age of portfolio evidence at point of assessment**

Please be aware that when completing your subject specific portfolio’s, the evidence must be a maximum of two years old at the point of assessment.

 This is to ensure that the evidence that is provided within the portfolio’s is in date and is applicable to the current legislations in place within Trading Standards.

If there is a piece of evidence that you would prefer to use that is over the two-year age limit, if your assessor feels that your evidence does meet the criteria, it can be used.

However, to enable this to be accepted by the Verifier, then a question and answer session will need to be completed between yourself and your Assessor.

The Assessor will need to write out the questions asked and the answers given and supply this with the evidence.

Dated: 17 February 2020