

Responsibilities of a Learner

CTSI organise training courses that are advertised on the website and trainers are contracted to CTSI to delivery this training. Trainers have requirements set on them for delivery of training but as a learner you have responsibilities and expectations throughout your studies.

Expectations of learners

I as the learner will ensure that;

- I will endeavour to attend each training session
- I will ensure I attempt all assignments
- I will make an effort to fully prepare for all examinations
- I will communicate any issues during the course to the trainer/CTSI so they can be resolved as soon as possible in an appropriate manner
- I will be open and receptive to new ideas and to discuss established thinking and practice
- I will contribute to the learning environment
- I will be sensitive to the needs and views of other participants and appreciate differences
- I understand these notes are copyrighted and cannot be reused
- I will update my work line manager with my progress and any concerns I may have.

By signing up to a CTSI training course, you are also agreeing to the terms and conditions as outlined in the CTSI Code of Professional Conduct, please access this information using this link:

<https://www.tradingstandards.uk/practitioners/join-us/code-of-conduct>