

Senior Trading Standards Officer

Grade 11: £35,745 - £39,880

Based at Peterborough or Cambourne, Cambridgeshire

37 hours a week, up to 31 days annual leave depending on length of service

Permanent

We are looking to recruit a full time Senior Trading Standards Officer to join the Business Compliance Team, leading on 2 subject matter areas for the Service. Ideally this would include at least one of the following: Weights and Measures, Feed, or Petrol licensing and enforcement.

As subject lead you will be expected to be the subject matter specialist in your fields, guiding other officers, keeping up to date with legislative changes, monitoring developments/opportunities/threats in the field, and depending on the subject matters, the opportunity to be involved in offering Primary Authority advice to our clients.

As subject lead you will develop the inspection plans for these specialisms, allocate inspections to officers within the Business Compliance Team, and oversee and participate in the delivery of these inspections to ensure our statutory duties are met and the annual Returns are submitted in an accurate and timely manner.

As well as overseeing and participating in your own inspection plans, you will also contribute to the completion of inspection plans in other subject matter areas being led by other subject leads. This may include one or more of the following: Food, Feed, Animal Health, Explosives and Petrol Licensing and Weights and Measures, depending on your knowledge and experience. There may also be the opportunity to get involved in some Fair Trading and Product Safety work if you have a particular interest in this.

Whilst for some subject matter areas we are able to allocate officers a 'patch' to cover in terms of inspections, in other subject matter areas where we have less expertise it may be necessary for you to carry out inspection work across Cambridgeshire, Peterborough and Rutland. We give our officers autonomy in terms of managing their work and it will

be for you to plan and book these inspections and manage your own time to ensure all your inspections are carried out within the year.

For a number of years we have embraced home working, and though we are very much looking forward to bringing teams back together after the Covid restrictions lift, we anticipate that home working will continue be part of our working pattern going forward.

To find out more about the job and who we are looking for please view the Job Description and Person Spec https://jobs.peterborough.gov.uk/job/Senior_Trading_Standards_Officer/104048 [jobs.peterborough.gov.uk]

If you think this might be the right opportunity for you but want to find out a bit more, please contact Catherine Pawson, Head of Operations – Trading Standards on 07770 316544 or Joanne Smith, Team Leader Consumer Protection on 01223 715356.

Deadline for applications: 8th January 2021.

Interviews to take place w/c 25th January 2021

Please note, applications from candidates who do not have a Trading Standards qualification will not be considered.

To apply, please visit our website at

<https://jobs.peterborough.gov.uk/>

No internet access?

Please telephone: (01733) 747474 between 9am and 5pm (Monday - Friday).

We particularly welcome all people regardless of age, race, gender, religion, sexuality or disability.

The Council is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment.



PETERBOROUGH

CITY COUNCIL