



Specialist Investigations Officer

Ref: EHS00254

Salary: Grade 9, SCP 31 - 35 £34,728 - £38,890 p.a

Location: Bridgend, Cardiff, Vale of Glamorgan, office locations and some home working.

Contract: Fixed term, 37 hours flexible working

Duties will include:

- To plan and undertake investigations into allegations of commercial fraud and systemic abuse of any legislation administered by the Shared Service
- To attend court and obtain entry warrants, covert surveillance authorisations, etc. and be responsible for the execution of those judicial approvals as part of an investigation
- Collection, retention and recording of evidence relating to any investigations in accordance with current legislation and statutory Codes of Practice.
- Conduct interviews of suspects and witnesses using appropriate technology in accordance with current legislation and statutory Codes of Practice.
- Complete detailed reports on investigations and ensure that all cases are submitted within statutory time limits.
- To contribute to the intelligence system of working to ensure priorities set are intelligence-led and driven.
- Develop best practice and provide technical and legal expertise for colleagues and team members, undertaking on-going analysis of processes and procedures to ensure compliance with the Services' statutory and non-statutory obligations

Closing date for applications: 25.01.2022

**For further information and to apply go to:
www.valeofglamorgan.gov.uk/jobs**

Technical Officer (Safeguarding)

Ref: EHS00255

Salary: Grade 7, SCP 20 - 25 £25,991 - £29,577 p.a

Location: Bridgend, Cardiff, Vale of Glamorgan, office locations and some home working.

Contract: Permanent, 37 hours flexible working

Duties will include:

- To provide civil advice to residents in line with agreed protocols with the Citizens Advice Consumer Service and identify cases which may need criminal investigation
- To coordinate the Scams Hub initiative across the region and deal with other referrals and complaints involving vulnerable residents falling prey to scams and similar financial abuse.
- To evaluate the circumstances of each individual case and decide upon the most appropriate safeguarding measures to be put in place to prevent vulnerable residents suffering financial abuse. This to involve liaison with all relevant partners including the Police, Social Services and the financial sector.
- To work on projects and other initiatives in the community to raise consumer awareness and reduce consumer detriment.
- To investigate breaches of legislation, conduct full enquiries and prepare infringement reports where appropriate.
- Ability to build effective relationships in order to provide holistic support for clients and carry out efficient enforcement actions
- To contribute to the intelligence system of working to ensure priorities set are intelligence-led and driven.