

QAB Update

Qualifications and Awards Board (QAB) Update 2017

Submission of Portfolios in preparation for Practical and Oral exams

The QAB have revised the regulations regarding the submission of portfolios. All portfolios submitted for the 1st October deadline to enable students to sit practical and oral exams must be complete and be able to be externally verified. Portfolios submitted with missing evidence or incomplete paperwork will not be accepted.

Where portfolios are submitted incomplete they will be rejected and CTSI informed. Where this occurs, students will be withdrawn from exams. Portfolios will not be accepted by the External Verifier until they are satisfied the IV can demonstrate they are capable of completing the work.

Further information can be found in the regulations:

<https://www.tradingstandards.uk/practitioners/training-development/qualifications-resources> selecting the tab **Exam Regulation and Syllabus**.

Feeding back on Exams

The QAB would remind students of the procedure for feeding back on examinations. All feedback should be directed to the Education Department via their main email address: qualifications@tsi.org.uk.

All contact made by students is recorded and issues reported to the QAB.

Feedback on the Legal Metrology Practical and Oral should be directed to both the Education Department and BEIS: Regulatory Delivery. Their email address is: christine.munteanu@beis.gov.uk.

All issues are discussed at length and instructions given on how they wish this to be addressed. The Education Department will look into any issue prior to reporting to the QAB and will request for any further instruction from the QAB as necessary.

The following outlines where and when students can inform CTSI of any issues.

- The Education Department email: qualifications@tsi.org.uk.
- At written exams the Invigilators at each venue. Invigilators have reporting facility to inform CTSI of any issues.
- At practical and Oral exams, you can speak with CTSI staff at each venue.

Qualifications Review

The development of the new qualification is underway with seven working groups focusing on different aspects:

Stage 1

Stage 2

Stage 3

Assessments

Transitions

Apprenticeship

Training

Two QAB members sit on each working group and developments are communicated to all QAB members after each meeting held by the working groups enabling them to feedback. The Council members sitting on the QAB keep Council up to date on the work being carried out.