

## CTSI Symposium Joining Instructions

### Venue information

The CTSI Symposium 2018 is taking place at the East Midlands Conference Centre, Beeston Lane, Nottingham NG7 2RJ. [View the map here.](#)

### Badge

Your badge will be available to collect from the registration desk in Nottingham, no badge proof will be sent at this late stage.

There will be no food or drink available to purchase and limited facilities nearby, please ensure that you bring refreshments with you or book a refreshment package in advance by emailing [tsievents@tsi.org.uk](mailto:tsievents@tsi.org.uk).

### Plan your visit

With the plenary, masterclasses and other sessions taking place as a part of a packed Symposium Programme it is important to plan your visit, tickets have already been released for the seminar sessions and there will be a terminal available in Nottingham to book any remaining tickets. The programme can be viewed on our website. [View programme](#)

### Timings at a glance

#### Monday

09.00 - Registration desk opens  
09.30 - Welcome breakfast  
10.20 - Plenary with Keynote Address  
13.00 - CMA training session -Unfair terms part 1  
13.10 - Speed Networking  
16.35 - Masterclass  
19.30 - Branch Welcome

#### Wednesday

08.00 - Registration desk opens (09.00 exhibition)  
08.00 - CMA training session -Enterprise Act part 1  
09.30 - Plenary  
12.30 - CMA training session -Enterprise Act part 2  
12.50 - Speed Networking  
14.50 - Masterclass  
16.00 - Wednesday close

#### Tuesday

08.00 - Registration desk opens (09.00 exhibition)  
08.00 - CMA training session - Unfair terms part 2  
09.30 - Plenary  
16.20 - Masterclass  
19.15 - Awards Dinner drinks reception (Dinner commencing at 19:45)\*  
22.00 - After party (all welcome)

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\* Paid for event, will need to register

### Privacy

Please note that there will be a photographer at Symposium and we reserve the right to use any photographs for future promotional purposes.

In registering for the Symposium your details will be included on our published delegate list, if you would prefer for your name and organisation to not appear on the list please email [tsievents@tsi.org.uk](mailto:tsievents@tsi.org.uk). We will provide the names and organisation details of attendees at Seminar Sessions to session holders, branches and (your) employers if requested, to opt out email [tsievents@tsi.org.uk](mailto:tsievents@tsi.org.uk). To view our privacy policy including restricting sharing of this information please visit <https://www.tradingstandards.uk/about-ctsi/data-protection>.

We look forward to seeing you in Nottingham.

**Karin Layton; Senior Events Executive**