



Office for Product  
Safety & Standards



Chartered Trading  
Standards Institute

## Supporting learning and development for Product Safety and Legal Metrology

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### Introduction

CTSI is pleased to announce that they are working again in partnership with the Office for Product Safety and Standards to deliver Product Safety and Legal Metrology training to **local authority practitioners**.

With the challenges of changing markets and technology, it is essential that local authority practitioners are equipped with the knowledge and skills to work effectively with business to build consumer confidence and leading approaches to compliance.

A programme has been developed to deliver FREE product safety and legal metrology training to all local authorities throughout the UK.

The programme consists of a seminar and a number of workshops that will take place during the period of April 2020 – March 2021. Places are FREE to all local authorities.

The following specific competencies will be developed & delivered:



## Product Safety Training Programme

### Risk Assessment, Conformity Assessment & PAS 7100:2018

| Format   | Venues  |
|--|---|
| <p>A practical webinar session that is aimed at building on practitioners existing knowledge of Conformity Assessment, Risk Management &amp; Precautionary Principle. It will also cover Technical Documentation and Corrective Actions and Recalls.</p> <p>Half day events providing 2.5 hours CPPD</p> <p>50 places per event – initial 2 places per local authority</p> | <p><b>Online training dates</b></p> <p><b>Part 1</b></p> <p>22.02.21 <a href="#">Book here</a></p> <p>23.02.21 <a href="#">Book here</a></p> <p>24.02.21 <a href="#">Book here</a></p> <p>25.02.21 <a href="#">Book here</a></p> <p>26.02.21 <a href="#">Book here</a></p> <p><b>Part 2</b></p> <p>01.03.21 <a href="#">Book here</a></p> <p>02.03.21 <a href="#">Book here</a></p> <p>03.03.21 <a href="#">Book here</a></p> <p>04.03.21 <a href="#">Book here</a></p> <p>05.03.21 <a href="#">Book here</a></p> |

## Product Safety Training Programme

### Distribution, Fulfilment Houses and On-line investigations

This is an online course aimed at reviewing and refreshing participants' knowledge around legislation impacting on the role played by fulfilment houses in the distribution chain.

It is intended to build on practitioners' existing knowledge around product safety legislation, particularly on the use and application of the General Product Safety Regulations. The course will review legal principles as well as share practical examples. It will explore definitions & the different roles within the supply chain, update participants on potential changes, highlight other agencies with interests in this area, and share practical considerations and solutions when dealing with a fulfilment house.

#### Objectives

To build confidence when undertaking an inspection at a fulfilment house to determine the role played by a fulfilment house and therefore the responsibilities owned by the business.

To ensure advice provided to non-compliant companies is effective.

To understand the roles other agencies can play in disrupting activity.

To provide enforcement authorities with the knowledge and skills (including the use of notices) to prevent dangerous goods being made available to consumers.

This workshop will also introduce and make local authorities aware of online markets and assist them in setting up online product safety investigations.

| Format   | Venues   |
|--|--|
| Workshops with Product Safety specialists presenting       | <b>Online training dates</b><br>26 January 2021 <b>Full</b><br>28 January 2021 <b>Full</b> |
| 50 places per event – initial 2 places per local authority | 01 February 2021 <b>Full</b>   |
| Whole day event providing 5 hours CPPD                     | 03 February 2021 <b>Full</b>   |
| Aimed at existing practitioners                            | 04 February 2021 <b>Full</b>   |

# Legal Metrology Training Programme

## Weights and Measures PGR Training

The objective of this training is to cover the legal requirements concerned with packing prepacked product, in particular covering:

- the scope of the W&M (Packaged Goods) Regulations, 2006 (PGR)
- the establishment and working of ‘sufficiently rigorous systems’ ‘suitable’ equipment for the packer to use
- Using the checklists developed for the PGR 2019 project

| Format   | Venues   |
|--|--|
| Whole day event providing 5 hours CPPD<br><br>This is a refresher course covering all aspects of the Packaged Goods requirements and will use documents prepared for the Project PGR 2019. | <b>Online training dates</b><br><br>15 February 2021 <a href="#">Book here</a><br><br>16 February 2021 <a href="#">Book here</a> |

## Bulk Fuel: Session 1

Online training covering the issues in the inspection, testing and verification of bulk fuel tanker mounted meter measuring instruments

The course is suitable for: **Inspectors, irrespective of whether they are newly qualified or experienced, as well as trainees.**

| Format   | Venues   |
|--|--|
| Whole day event providing 5 hours CPPD<br><br>Aimed at trainees and existing practitioners | <b>Online training dates for Session 1</b><br><br>4 March 2021 <a href="#">Book here</a><br><br>5 March 2021 <a href="#">Book here</a> |

## Bulk Fuel: Session 2

Online training, covering the issues in the inspection, testing and verification of bulk fuel tanker mounted meter measuring instruments

The course is suitable for: **Inspectors, irrespective of whether they are newly qualified or experienced, as well as trainees.**

| Format   | Venues   |
|--|--|
| Whole day event providing 5 hours CPPD<br><br>Aimed at trainees and existing practitioners | <b>Online training dates for Session 2</b><br><br>11 March 2021 <a href="#">Book here</a><br><br>12 March 2021 <a href="#">Book here</a> |

## NAWIs – Non-Automatic Weighing Instruments including Medical Weighing Instruments

A Basic Foundation Course on the types of instrument in the market place and the legislation applying (associated with Department of Health Guidance to the industry)

Practical Initial Qualification Testing of low and high capacity Non-Automatic Weighing Instruments.

The course is suitable for: **Inspectors, irrespective of whether they are newly qualified or experienced, as well as trainees.**

| Format   | Venues  |
|--|---|
| Whole day event providing 5 hours CPPD<br><br>Aimed at trainees and existing practitioners | <b>Online training dates:</b><br><br><b>Dates TBC</b> |

## AWIs – Automatic Weighing Instruments

This workshop will look at the wide range of controlled automatic weighing instruments that Inspectors of Weights and Measures may be expected to verify and inspect. It will look in some detail at the verification of catch-weighers under OIML R51 and will consider the controls necessary for check-weighers for the purpose of Directive 76/211. There will be some discussion on the legislation covering automatic and non-automatic totalising instruments, automatic gravimetric weighing instruments and automatic rail weighbridges.

The course is suitable for: **Inspectors, irrespective of whether they are newly qualified or experienced, as well as trainees.**

| Format   | Venues  |
|--|---|
| Whole day event providing 5 hours CPPD<br>Aimed at trainees and existing practitioners | <b>Online training dates:</b><br><b>Dates TBC</b> |

## Legal Metrology familiarisation days

Delivered at Teddington, with the oversight from CTSI Chaperones, the day will allow attendees to examine and test numerous pieces of equipment.

This day will be delivered in a similar way to circuit training by having numerous pieces of equipment at designated stations.

CTSI is planning to have as many pieces of equipment that is listed in the portfolio arranged under the following station categories: Weighing equipment including electronic comparator; Automatic weighing; Metering systems for a variety of commodities; Length and dimensional measurements; Capacity, volume & Mass

| Format  | Venues   |
|---|--|
| To allow attendees to examine and test numerous pieces of equipment.<br><br>Whole day event providing 5 hours CPPD<br><br>Aimed at trainees and newly qualified practitioners | Delivered at Teddington, with the oversight from CTSI Chaperones<br><br><b>Dates TBC</b> |

## Practical Liquid Fuel Measuring Instrument training

Practical workshop, including a site visit, covering the issues in the inspection, testing and verification of Liquid Fuel Measuring instruments

The course is suitable for: **Inspectors, irrespective of whether they are newly qualified or experienced, as well as trainees.**

| Format  | Venues           |
|---|------------------|
| To allow attendees to examine and test equipment. | Venue TBC        |
| Whole day event providing 5 hours CPPD            | <b>Dates TBC</b> |
| Aimed at trainees and existing practitioners      |                  |

## Weighbridge testing

Practical workshop, including a site visit, covering the issues in the inspection, testing and verification of Weighbridges.

The course is suitable for: **Inspectors, irrespective of whether they are newly qualified or experienced, as well as trainees.**

| Format  | Venues           |
|---|------------------|
| To allow attendees to examine and test equipment. | Venue TBC        |
| Whole day event providing 5 hours CPPD            | <b>Dates TBC</b> |
| Aimed at trainees and existing practitioners      |                  |